

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan
Deborah Bernnard
Delores Celeste
Jim Greenfield
Amy Hale

Jean Holmes
Kim Margosian
Ali Mariano
Mike Martinez
Katie Myer

Trustees Absent:

Peggy Derevlany

Also in Attendance:

Mary Klimack, Library Director

Call to Order: Meeting called to order at 7:02 PM on April 24, 2025 by Delores Celeste

Approval of Minutes: Upon motion by Mike Martinez, seconded by Ali Mariano, the minutes of the March meeting were approved unanimously.

Old Business

Building Committee

Snyder's Lake Road PSA Status

Katie Meyer reported that there had not been much movement with the PSA since the March meeting. There continues to be discussion about the sewer lines. The Building Committee and Mr Beach believe that this issue is not insurmountable, however they feel it is important that both parties understand the issue, costs and expectations. Katie Meyer will include Mike Martinez in the email discussion because of his professional familiarity with the Town's utilities and water lines.

Friends of the Library Update

- The Friends "Drawn to the Library" drawing contest was a big success and a great way to commemorate National Library week. Thank you to Amy H and Mary K for getting it set up.
- The Easter baskets raffle was also successful
- The Friends will officially meet on the third Wednesday of the month at 6:30 in the Town Hall Annex.
- Beginning January 1, 2026, annual dues will be \$20.
- One of their members is looking to host a puzzle contest this summer as a new fundraising idea.

- The Friends are planning a plant swap for the end of May.
- Kim Margosian wondered if there would be any opportunity for the Friends to fundraise this summer at the NG Town Hall weekly summer concert series. She is going to look into it.

Policy Updates-Open Meeting Policy

Mary Klimack explained that Open Meetings Law (OML) is mandated by the State and therefore the Library Board is required to follow it and it does. It is therefore not necessary for the library to have its own written policy for OML.

There was discussion about what policy to review at the next meeting. The library staff has recently had a few minor hygiene related issues with patrons so the Board decided to review our Patron Behavior Policy to make sure it is up to date and addresses these issues. It will be reviewed at the May meeting.

Bookkeeper Follow Up:

With the information gathered at the March meeting, Mary Klimack created a job posting for the bookkeeper position. The Board discussed the posting and made some minor edits. The Board decided that the posting was ready to be published. Mary will advertise the position at the library, on the library website, Facebook page and via email to other local library directors. Trustees discussed some local residents that may be interested in the position and the residents are encouraged to apply. Jim Greenfield and Mary Klimack will work together to interview prospective candidates.

Website Update:

The website discussion was tabled until the May meeting.

New Business None

Director's Report

Mary Klimack presented the director's report, including UHLS updates, circulation data and miscellaneous information.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Financial Reports

Financial reports were distributed to all trustees in advance of the meeting. Jim Greenfield reported that two CDs had recently been renewed with better interest rates.

Upon motion by Deborah Bernnard, seconded by Mike Martinez, the financial reports were approved unanimously.

Announcements

Mike Martinez volunteers with the Rensselaer County Conservation Alliance and told the Board about some great programs they offer. Mary Klimack is working with their Board President to set up a Bluebird program for library patrons to learn about the bluebird and build birdhouses. Mike also noted that it would be great to partner with them when the time comes to restock the Wynants Kill with trout. Mary Klimack will follow up with Mike and the Alliance.

The Library received a generous award of \$1500 from the Rensselaer County Legislature as well as a proclamation recognizing National Library Week. Kelly Hoffman, Chairwoman, and Leon Fiocco, Legislator, visited the library on April 24 to present the check and proclamation to the library. Katie Myer and Mary Klimack received it. The Library is very thankful for the award, the proclamation and the continued support of the Rensselaer County Legislature.

Deborah Bernnard announced that WMHT would be airing the movie “Free for All: The Public Library” on Tuesday, April 29 at 10 PM. Deborah attended the public screening of the film and found it very informative and interesting. She recommends it.

Jim Greenfield is working on an article on the history of the North Greenbush Public Library.

Adjournment: Meeting adjourned at 8:12 pm upon motion by Katie Myer, seconded by Deborah Bernnard and approved unanimously.

Minutes prepared by Mary Klimack, Library Director