

North Greenbush Public Library
Board of Trustees Meeting Agenda

May 22, 2025

1. Approval of Minutes
2. Old Business
 - a. Building Committee Update
 - b. Friends of the Library Update
 - c. Policy Updates—Patron Behavior Policy Draft
 - e. Website Update
3. New Business
 - a. Librarian Salary Increases
4. Director's Report
 - a. UHLS Updates
 - b. April 2025 Circulation
 - c. April 2025 Door Count and Programming Stats
5. Financial Reports
6. Announcements

Next Meeting June 26, 2025 at 7:00 PM

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan

Deborah Bernnard

Delores Celeste

Jim Greenfield

Amy Hale

Jean Holmes

Kim Margosian

Ali Mariano

Mike Martinez

Katie Myer

Trustees Absent:

Peggy Derevlany

Also in Attendance:

Mary Klimack, Library Director

Call to Order: Meeting called to order at 7:02 PM on April 24, 2025 by Delores Celeste

Approval of Minutes: Upon motion by Mike Martinez, seconded by Ali Mariano, the minutes of the March meeting were approved unanimously.

Old Business

Building Committee

Snyder's Lake Road PSA Status

Katie Meyer reported that there had not been much movement with the PSA since the March meeting. There continues to be discussion about the sewer lines. The Building Committee and Mr Beach believe that this issue is not insurmountable, however they feel it is important that both parties understand the issue, costs and expectations. Katie Meyer will include Mike Martinez in the email discussion because of his professional familiarity with the Town's utilities and water lines.

Friends of the Library Update

- The Friends "Drawn to the Library" drawing contest was a big success and a great way to commemorate National Library week. Thank you to Amy H and Mary K for getting it set up.
- The Easter baskets raffle was also successful
- The Friends will officially meet on the third Wednesday of the month at 6:30 in the Town Hall Annex.
- Beginning January 1, 2026, annual dues will be \$20.
- One of their members is looking to host a puzzle contest this summer as a new fundraising idea.

- The Friends are planning a plant swap for the end of May.
- Kim Margosian wondered if there would be any opportunity for the Friends to fundraise this summer at the NG Town Hall weekly summer concert series. She is going to look into it.

Policy Updates-Open Meeting Policy

Mary Klimack explained that Open Meetings Law (OML) is mandated by the State and therefore the Library Board is required to follow it and it does. It is therefore not necessary for the library to have its own written policy for OML.

There was discussion about what policy to review at the next meeting. The library staff has recently had a few minor hygiene related issues with patrons so the Board decided to review our Patron Behavior Policy to make sure it is up to date and addresses these issues. It will be reviewed at the May meeting.

Bookkeeper Follow Up:

With the information gathered at the March meeting, Mary Klimack created a job posting for the bookkeeper position. The Board discussed the posting and made some minor edits. The Board decided that the posting was ready to be published. Mary will advertise the position at the library, on the library website, Facebook page and via email to other local library directors. Trustees discussed some local residents that may be interested in the position and the residents are encouraged to apply. Jim Greenfield and Mary Klimack will work together to interview prospective candidates.

Website Update:

The website discussion was tabled until the May meeting.

New Business None

Director's Report

Mary Klimack presented the director's report, including UHLS updates, circulation data and miscellaneous information.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Financial Reports

Financial reports were distributed to all trustees in advance of the meeting. Jim Greenfield reported that two CDs had recently been renewed with better interest rates.

Upon motion by Deborah Bernnard, seconded by Mike Martinez, the financial reports were approved unanimously.

Announcements

Mike Martinez volunteers with the Rensselaer County Conservation Alliance and told the Board about some great programs they offer. Mary Klimack is working with their Board President to set up a Bluebird program for library patrons to learn about the bluebird and build birdhouses. Mike also noted that it would be great to partner with them when the time comes to restock the Wynants Kill with trout. Mary Klimack will follow up with Mike and the Alliance.

The Library received a generous award of \$1500 from the Rensselaer County Legislature as well as a proclamation recognizing National Library Week. Kelly Hoffman, Chairwoman, and Leon Fiocco, Legislator, visited the library on April 24 to present the check and proclamation to the library. Katie Myer and Mary Klimack received it. The Library is very thankful for the award, the proclamation and the continued support of the Rensselaer County Legislature.

Deborah Bernnard announced that WMHT would be airing the movie “Free for All: The Public Library” on Tuesday, April 29 at 10 PM. Deborah attended the public screening of the film and found it very informative and interesting. She recommends it.

Jim Greenfield is working on an article on the history of the North Greenbush Public Library.

Adjournment: Meeting adjourned at 8:12 pm upon motion by Katie Myer, seconded by Deborah Bernnard and approved unanimously.

Minutes prepared by Mary Klimack, Library Director

North Greenbush Public Library

Patron Code of Conduct Policy

DRAFT #1

The mission of North Greenbush Public Library is to provide library materials and services to our community for lifelong learning, cultural enrichment, and enjoyment. Behavior that interferes with library services and activities, including the ability of the library staff to perform their work and the ability of other patrons to effectively use and enjoy the library facilities is prohibited in all areas of the library building.

Conduct prohibited in the library includes but is not limited to:

- Engaging in loud, aggressive or threatening conduct
- Use of abusive or obscene language toward other patrons or staff
- Possession, use or being under the influence of alcohol or illegal drugs
- Having bodily hygiene or possessions/belongings that are of such a strong odor that it would impede the use of the Library by others, including heavily perfumes/colognes and lotions.
- Using tobacco products in the library including e-cigarettes
- Entering the library with bare feet or without a shirt
- Bringing animals into the library except for service animals permitted under ADA
- Using any Library resource, including its public computers/wifi network to engage in illegal activity
- Failing to follow directions or instructions given by a Library staff member

Patrons not abiding by these or any other rules of the library may be asked to leave the premises. Repeat offenders may be denied library privileges by the Library Board of Trustees on the recommendation of the library director.

Any patron whose privileges have been denied or revoked shall be notified in writing and will have the right to appeal this decision to the Library Board of Trustees.

North Greenbush Public Library

Director's Report

May 22, 2025

Patron Behavior Policy Draft: After a thorough search of our old policies, it seems we do not have a specific policy that covers patron conduct. I found a subsection in our policy book from 1995 that was called "General Policy" and it seems to cover some of the basics. I re-typed it and attached it to this packet. I looked at other library's policies for examples and pieced together a rough draft for revised policy for NG. A few notes:

- Generally other library's seem to title this policy as a "Code of Conduct" rather than a "Behavior Policy"
- Several libraries had long lists within their policies of unacceptable activities from patrons. In this draft, I tried not to get too carried away listing every behavior I could think of but I can see the reasoning behind having so many listed. We can contemplate the pros/cons of having more listed.
- How do we deal with patrons who do not follow this policy—do we revoke library privileges? For how long? Is there an appeal process? What do we do if the staff do not feel safe confronting the patron?

UHLS Updates: UHLS Annual Celebration will be held on Wednesday, June 11 at 5:30 at Brown's Revolution Hall in Troy. The cost is \$40 per person and will include appetizers and "small bites." The new UHLS director will be there. Please let me know if you plan on attending. I will RSVP for our library. The RSVP is due June 3.

UHLS is working on a new system-wide library calendar. There is a test calendar out that the libraries are starting to populate. It will go live on June 1. I will be posting our library's events on it so perhaps we'll get more coverage. There will be a cost associated with this calendar but pricing is still being finalized.

April Circulation

Circulation was up compared to last April. Our Q1 eContent Overview is also attached. Our digital content continues to be very popular and circulation of digital magazines and digital audiobooks has eclipsed the circulation of our physical collections. This is an area to consider when we make the 2026 budget.

Misc.

We need to purchase a new AC unit for the main room (near the circulation desk.) This unit was not replaced when we did the units in the Children's Room and middle room in 2022. I will reach out to my contact at HelpIr again since they did such a fantastic job with the first job. I will also ask him what he thinks about the viability of the second unit in the main room. This unit is located up near the ceiling and is surrounded by the

glass block. This is the oldest unit we have but it is very difficult to reach and maintain. I don't know if removing it will damage the glass block.

April 2025 Door Count & Programming Stats

April Door Count

April Patrons

Children: 326

Teens: 74

Adult: 660

Over 55: 834

Total: 1894

April 2025 Events

Storytime: 54 children/ 54 adults (5 sessions)

Crafternoon: 24 children/ 17 adults (4 sessions)

Tween Book Club:: 7 children/ 3 adults

Adult Book Club: 7adults

Tutoring: 7 children/ 5 teen/ 10 adults

Diamond Art: 3 adults/

Tech Help 4 Adults

Egg Scavenger Hunt: 27 children/16 adults

RensCo Career Center: 4 adults

NGRN Circulation by Category

April 2025

Category	Total Circ	Borrowed From	Loaned To
Adult Audio	207	69	136
Adult Fiction	1615	528	409
Adult Nonfiction	649	430	225
Adult Periodicals	127	0	0
Adult Video	674	159	231
Electronic	3	3	0
Juvenile Audio	83	12	15
Juvenile Fiction	1628	200	289
Juvenile Nonfiction	282	39	126
Juvenile Periodicals	5	0	0
Juvenile Video	217	1	20
Miscellaneous	2	2	0
Unknown	29	1	0
YA Audio	2	2	0
YA Fiction	119	33	37
YA Nonfiction	7	0	4
YA Periodicals	0	0	0
YA Video	0	0	0
Total:	5649	1479	1492

Total Circ is the number of items that were loaned over your circ desk. This figure includes the **Borrowed From** total.

Borrowed From is the number of other libraries' items that were loaned over your circ desk.

Loaned To is the number of your items that were loaned over other libraries' circ desks.

NGRN Circulation by Category

April 2024

Category	Total Circ	Borrowed From	Loaned To
Adult Audio	258	81	136
Adult Fiction	1384	356	383
Adult Nonfiction	642	391	200
Adult Periodicals	120	0	0
Adult Video	677	121	264
Electronic	1	1	0
Juvenile Audio	57	1	5
Juvenile Fiction	1446	209	242
Juvenile Nonfiction	257	40	139
Juvenile Periodicals	0	0	0
Juvenile Video	164	10	25
Miscellaneous	2	2	0
Unknown	30	4	0
YA Audio	0	0	1
YA Fiction	113	29	53
YA Nonfiction	3	2	2
YA Periodicals	0	0	0
YA Video	0	0	0
Total:	5154	1247	1450

NGRN Items Holdings

April 2025

Category	Total Items	Added this month	Added YTD	Withdrawn this month	Withdrawn YTD
Adult Audio	4778	2	13	0	23
Adult Fiction	16921	71	211	12	350
Adult Nonfiction	6739	9	53	1	13
Adult Periodicals	797	37	130	0	29
Adult Video	4755	7	43	1	3
Electronic	0	0	0	0	0
Juvenile Audio	672	0	4	0	4
Juvenile Fiction	12290	24	105	4	15
Juvenile Nonfiction	6039	8	38	1	3
Juvenile Periodicals	150	3	9	0	0
Juvenile Video	1264	2	6	0	0
Miscellaneous	301	0	0	0	1
Unknown	34	0	0	0	0
YA Audio	75	1	1	0	0
YA Fiction	2016	1	6	0	2
YA Nonfiction	263	0	4	0	1
YA Periodicals	0	0	0	0	0
YA Video	0	0	0	0	0
Total:	57094	165	623	19	444

NGRN Items Holdings

April 2024

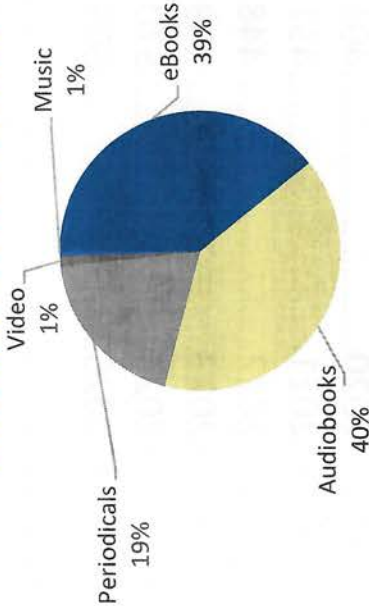
Category	Total Items	Added this month	Added YTD	Withdrawn this month	Withdrawn YTD
Adult Audio	4747	8	28	0	317
Adult Fiction	16808	28	149	21	46
Adult Nonfiction	6720	7	35	0	3
Adult Periodicals	765	20	136	3	4
Adult Video	4664	14	42	0	3
Electronic	0	0	0	0	0
Juvenile Audio	669	0	0	0	1
Juvenile Fiction	12245	17	92	96	450
Juvenile Nonfiction	5965	14	37	7	10
Juvenile Periodicals	127	3	14	0	0
Juvenile Video	1248	0	4	0	1
Miscellaneous	308	0	0	0	0
Unknown	34	1	2	2	2
YA Audio	74	0	0	0	0
YA Fiction	2102	5	23	2	81
YA Nonfiction	249	7	19	0	2
YA Periodicals	0	0	0	0	0
YA Video	0	0	0	0	0
Total:	56725	124	581	131	920

Circulation: Digital Content (Jan-Mar)

North Greenbush Public Library

Format	Checkouts	Compared to Jan-Mar 2024
eBooks.....	3,142	↓ 13%
Audiobooks.....	3,199	↑ 6%
Periodicals.....	1,534	↓ 2%
Video.....	106	↑ 22%
Music.....	38	↑ 46%
Total.....	8,019	↓ 3%

CIRCULATION BY FORMAT



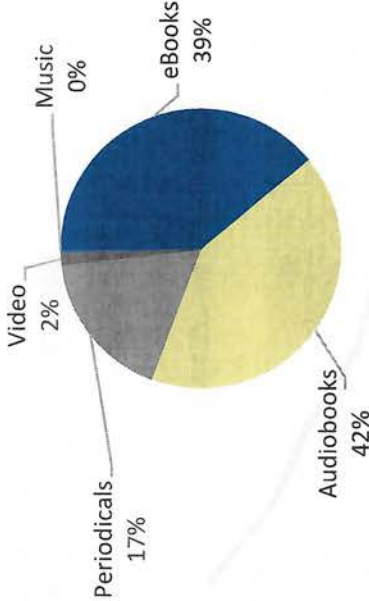
YEAR OVER YEAR CHECKOUTS



System-Wide

Format	Checkouts	Compared to Jan-Mar 2024
eBooks.....	116,232	- 0%
Audiobooks.....	124,398	↑ 11%
Periodicals.....	51,979	↑ 1%
Video.....	4,656	↑ 29%
Music.....	912	↑ 19%
Total.....	298,177	↑ 5%

CIRCULATION BY FORMAT



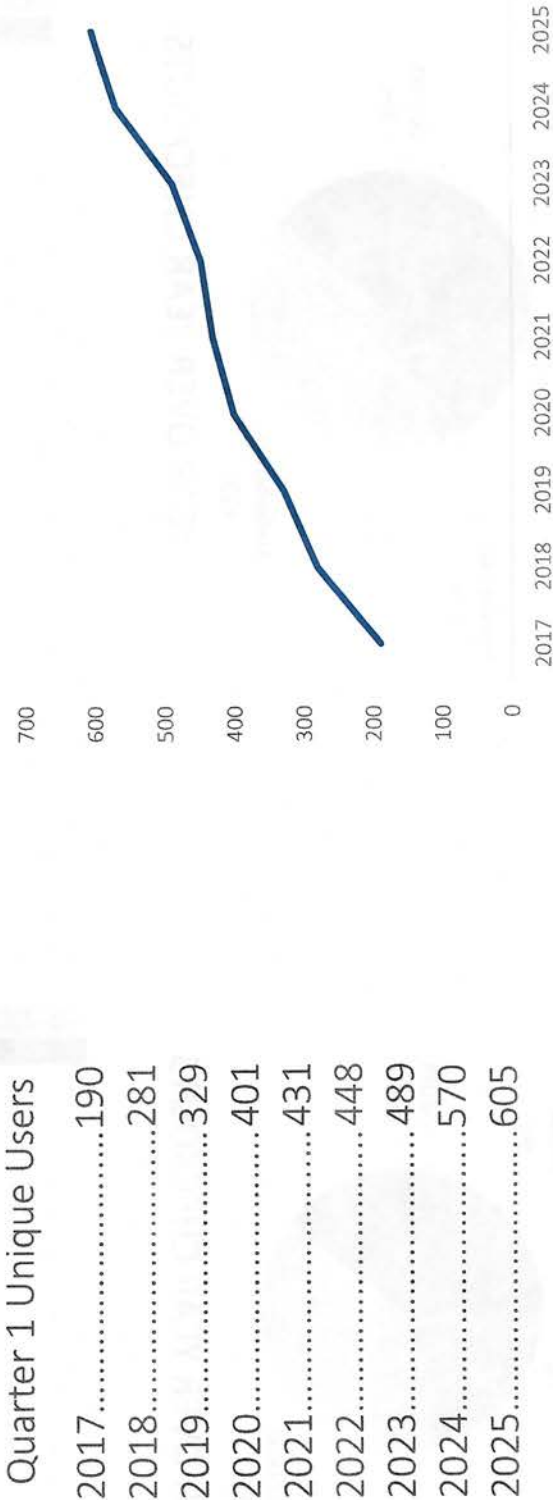
YEAR OVER YEAR CHECKOUTS



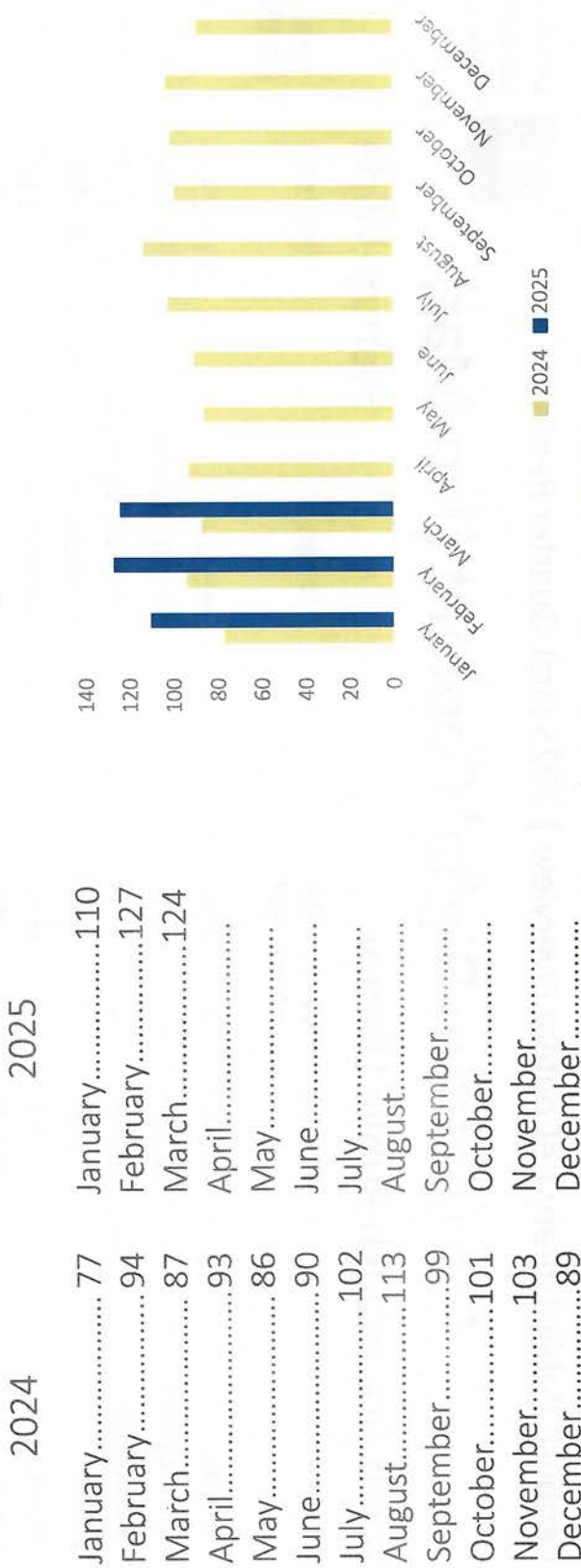
North Greenbush Public Library | eContent Overview

2025 First Quarter Report

North Greenbush Public Library's OverDrive Users

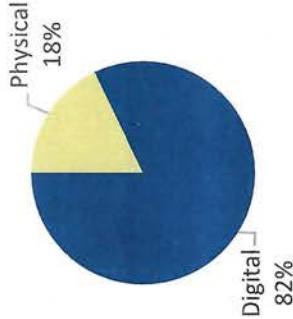


North Greenbush Public Library's Monthly Hoopla Users

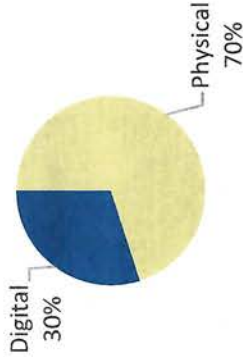


Circulation Comparison: Digital v. Physical

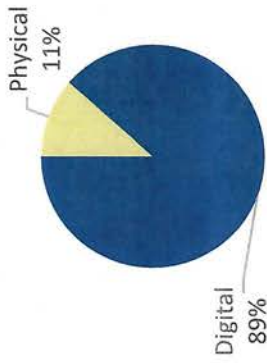
MAGAZINE CIRCULATION
Q1 2025



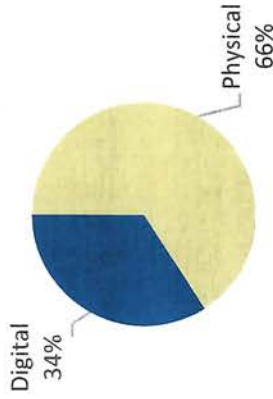
ADULT FICTION AND NONFICTION
CIRCULATION
Q1 2025



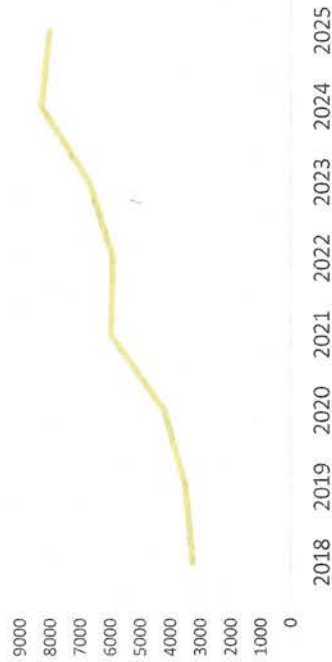
AUDIOBOOK CIRCULATION
Q1 2025



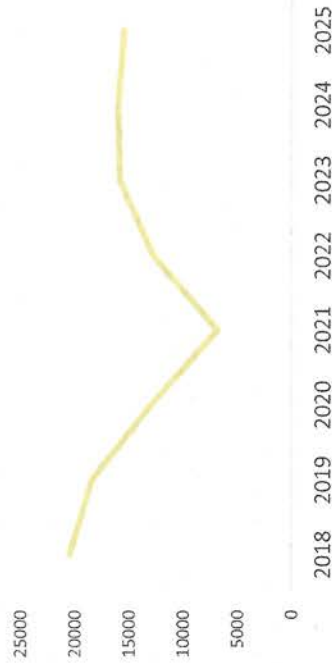
TOTAL CHECKOUTS
JAN-MAR 2025



TOTAL DIGITAL CHECKOUTS (JAN-MAR)



TOTAL PRINT CHECKOUTS (JAN-MAR)



North Greenbush Public Library

Assets

As of May 20, 2025

Current Operating Accounts	\$ 951,032.22
Capital Reserve Fund-non liquid accounts	\$ 294,742.84
Capital Reserve Fund-liquid accounts	\$ 307,345.79
Prepaid Expenses & FUTA Receivable	<u>\$ 2,172.14</u>
Total Assets	\$ 1,555,292.99

North Greenbush Public Library
Balance Sheet
05/20/2025

CURRENT ASSETS

Current Operating Accounts

Key Bank Payroll Account	\$	55,121.32
Trustco Operating Account	\$	294,301.81
Trustco Bank Depository Acct	\$	<u>601,609.09</u>

Total Operating Accounts \$ 951,032.22 \$ 951,032.22

Long Term Capital Reserve

Pioneer Bank Money Market	\$	117,124.75
Trustco Bank CD 2009	\$	<u>16,930.67</u>

Total Long Term Capital Account \$ 134,055.42

Long Term Building Fund Reserve

Key Bank	\$	231,597.83
Trustco Bank CD	\$	<u>75,747.96</u>

Total Building Fund Reserve \$ 307,345.79

Total Capital Reserve Fund \$ 441,401.21

Capital Reserve Fund

Trustco Cash Account	\$	<u>160,687.42</u>
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Total Capital Reserve Fund \$ 160,687.42 \$ 160,687.42

Prepaid Expenses & FUTA Receivable \$ 2,172.14 \$ 2,172.14

Total Assets \$ 1,555,292.99

North Greenbush Public Library

Statement of Financial Position

As of May 20, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Capital Account	0.00
Pioneer Bank Money Market	117,124.75
Trustco Bank CD-2009	16,930.67
Total Capital Account	134,055.42
Checking Accounts	
Key Bank Payroll Account	55,121.32
Trustco Operating Account	294,301.81
Total Checking Accounts	349,423.13
Savings Accounts	
Trustco Bank Depository Account	601,609.09
Trustco Cash Account	160,687.42
Total Savings Accounts	762,296.51
Total Bank Accounts	\$1,245,775.06
Other Current Assets	
Building Funds	
Key Bank CD 2023	231,597.83
Trustco Bank CD	75,747.96
Total Building Funds	307,345.79
Interest Receivable	0.00
Prepaid expenses	1,896.00
Total Other Current Assets	\$309,241.79
Total Current Assets	\$1,555,016.85
Other Assets	
Other Assets - Futa Receivable	276.14
Total Other Assets	\$276.14
TOTAL ASSETS	\$1,555,292.99

North Greenbush Public Library

Statement of Financial Position

As of May 20, 2025

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued payroll	0.00
Payroll Liabilities	59,194.92
Federal Withholding	198,023.01
FICA	
Company	127,126.71
Employee	132,278.43
Total FICA	259,405.14
FUTA	4,385.21
Medicare	
Company	29,792.57
Employee	36,816.95
Total Medicare	66,609.52
NY - Disability Employee	3,101.55
State Withholding NY	69,245.17
SUINY	87.66
Company	22,070.36
Total SUINY	22,158.02
Total Payroll Liabilities	682,122.54
Payroll Tax Payable	
NYS WH	5,134.02
Total Payroll Tax Payable	5,134.02
Total Other Current Liabilities	\$687,256.56
Total Current Liabilities	\$687,256.56
Total Liabilities	\$687,256.56
Equity	
Opening Bal. Operating Funds	25,400.00
Retained Earnings	592,495.50
Net Revenue	250,140.93
Total Equity	\$868,036.43
TOTAL LIABILITIES AND EQUITY	\$1,555,292.99

North Greenbush Public Library

Statement of Financial Position

As of May 20, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Capital Account	0.00
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Trustco Bank CD-2009	16,930.67
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Total Other Assets	\$276.14
TOTAL ASSETS	\$1,555,292.99

North Greenbush Public Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Gifts & Endowments				
Donations	9,706.86	6,000.00	3,706.86	161.78 %
Friends of NGPL	600.00	300.00	300.00	200.00 %
Total Gifts & Endowments	10,306.86	6,300.00	4,006.86	163.60 %
Library Charges				
Replacements		300.00	-300.00	
Total Library Charges		300.00	-300.00	
Local Public Funds				
Library Tax District	344,553.00	344,553.00	0.00	100.00 %
Total Local Public Funds	344,553.00	344,553.00	0.00	100.00 %
System Cash Grants				
UHLS Local Library Incentive		4,000.00	-4,000.00	
Total System Cash Grants		4,000.00	-4,000.00	
Total Revenue	\$354,859.86	\$355,153.00	\$ -293.14	99.92 %
GROSS PROFIT	\$354,859.86	\$355,153.00	\$ -293.14	99.92 %
Expenditures				
Liabilities, Taxes Paid				
Employee Retirement		13,000.00	-13,000.00	
Federal Withholding Tax	5,046.87	15,000.00	-9,953.13	33.65 %
Insurance Paid - Disability	88.68	1,000.00	-911.32	8.87 %
NYS Withholding Tax	2,142.31	6,000.00	-3,857.69	35.71 %
Unemployment Paid - FUTA	558.67	1,000.00	-441.33	55.87 %
Unemployment Paid - SUTA	1,108.25	3,000.00	-1,891.75	36.94 %
Workers' Compensation Tax		1,300.00	-1,300.00	
Total Liabilities, Taxes Paid	8,944.78	40,300.00	-31,355.22	22.20 %
Library Materials				
A-V Materials	1,804.81	7,000.00	-5,195.19	25.78 %
Books	7,706.64	23,890.00	-16,183.36	32.26 %
e-books	12,190.34	22,000.00	-9,809.66	55.41 %
Large Print Books	970.07	2,000.00	-1,029.93	48.50 %
Serials	1,526.91	3,000.00	-1,473.09	50.90 %
Total Library Materials	24,198.77	57,890.00	-33,691.23	41.80 %
Miscellaneous Expenses				
Architect/Lawyer/PR		31,700.00	-31,700.00	
Board's Expenses		500.00	-500.00	
D&O Insurance	1,520.00	1,600.00	-80.00	95.00 %
Fidelity/Employee Dishonesty Bond Coverage	474.00	475.00	-1.00	99.79 %
Total Miscellaneous Expenses	1,994.00	34,275.00	-32,281.00	5.82 %
Operations & Maintenance				
Accountant, AUD, Payroll Servic	707.70	5,000.00	-4,292.30	14.15 %
Building Cleaning	300.00	975.00	-675.00	30.77 %

North Greenbush Public Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Computer		1,000.00	-1,000.00	
Computer Software		200.00	-200.00	
Equipment Rental / Cleaning		0.00	0.00	
Furniture, Equip. Purchase		0.00	0.00	
Network		0.00	0.00	
Postage	78.11	250.00	-171.89	31.24 %
Programming	477.29	2,500.00	-2,022.71	19.09 %
Rent	4,201.84	12,606.00	-8,404.16	33.33 %
Supplies, Copier	108.57	5,000.00	-4,891.43	2.17 %
Supplies, Library	2,303.04	3,000.00	-696.96	76.77 %
Telephone	225.80	700.00	-474.20	32.26 %
UHLAN Fee	4,550.00	8,254.00	-3,704.00	55.12 %
Total Operations & Maintenance	12,952.35	39,485.00	-26,532.65	32.80 %
Payroll Expenses				
Gross Wages	52,716.18	157,000.00	-104,283.82	33.58 %
New York State Deferred Comp	540.00	1,500.00	-960.00	36.00 %
NYS Retirement Withheld (3%)	456.96	1,500.00	-1,043.04	30.46 %
SDI Refund		0.00	0.00	
Vacation Pay		4,000.00	-4,000.00	
Total Payroll Expenses	53,713.14	164,000.00	-110,286.86	32.75 %
Payroll Taxes				
FICA	3,830.05	16,000.00	-12,169.95	23.94 %
FUTA	156.37	400.00	-243.63	39.09 %
Medicare	895.72	2,500.00	-1,604.28	35.83 %
SUINY		300.00	-300.00	
Total Payroll Taxes	4,882.14	19,200.00	-14,317.86	25.43 %
Total Expenditures	\$106,685.18	\$355,150.00	\$ -248,464.82	30.04 %
NET OPERATING REVENUE	\$248,174.68	\$3.00	\$248,171.68	8,272,489.33 %
Other Revenue				
Interest Income				
Building Fund Interest Income	64.14	600.00	-535.86	10.69 %
Capital Fund Interest	1,106.27	1,500.00	-393.73	73.75 %
Savings Accounts Interest	795.84	1,000.00	-204.16	79.58 %
Surplus Funds		0.00	0.00	
Total Interest Income	1,966.25	3,100.00	-1,133.75	63.43 %
Total Other Revenue	\$1,966.25	\$3,100.00	\$ -1,133.75	63.43 %
NET OTHER REVENUE	\$1,966.25	\$3,100.00	\$ -1,133.75	63.43 %
NET REVENUE	\$250,140.93	\$3,103.00	\$247,037.93	8,061.26 %

North Greenbush Public Library

Checking Accounts:Trustco Operating Account Ending Balance: \$294,301.81

Date	Ref No. Type	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
05/13/2025			money transfer to operating acc't		\$70,000.00		\$294,301.81
	Transfer	Savings Accounts:Trustco Bank Depository Account					
05/13/2025	14422	North Greenbush Public Library	money transfer to PAYROLL ACCT	\$40,000.00			\$224,301.81
	Check	Checking Accounts:Key Bank Payroll Account					
05/09/2025	14421	New York State Deferred Compensation Plan		\$360.00			\$264,301.81
	Check	Payroll Expenses:New York State Deferred Comp					
05/08/2025	EFT 352	New York State Retirement System	April 2025	\$88.68			\$264,661.81
	Check	Payroll Expenses:NYS Retirement Withheld (3%)					
04/25/2025	14419	Overdrive Inc.		\$539.83		R	\$264,750.49
	Check	Library Materials:e-books					
04/25/2025	14418	Overdrive Inc.		\$975.16		R	\$265,290.32
	Check	Library Materials:e-books					
04/25/2025	14417	Brodart Co.		\$1,230.70		R	\$266,265.48
	Check	-Split-					
04/25/2025	14416	Midwest Tape Exchange		\$339.65		R	\$267,496.18
	Check	Library Materials:A-V Materials					
04/25/2025	14415	Empire State Aerosciences Museum		\$75.00		R	\$267,835.83
	Check	Library Materials:Books					
04/25/2025	14414	Upper Hudson Lib. System	2025 ERO Contribution, Q4 Hoopla Q1 UHLAN Fee, Overdrive Romance Ebooks	\$4,649.91		R	\$267,910.83
	Check	-Split-					
04/25/2025	14413	Quill Corporation	inv 32872268, 32864326	\$108.57		R	\$272,560.74
	Check	Operations & Maintenance:Supplies, Copier					
04/25/2025	14412	Verizon		\$56.31		R	\$272,669.31

Date	Ref No.	Payee Account	Memo	Payment	Deposit	Stat Auto	Balance
		Check Operations & Maintenance:Telephone					
04/25/2025	14411	Food & Wine Magazine		\$37.00			\$272,725.62
		Check Library Materials:Serials					
04/25/2025	14410	Women's Health	1 year subscription	\$24.97			\$272,762.62
		Check Library Materials:Serials					
04/25/2025	14409	New York Times		\$197.00		R	\$272,787.59
		Check Library Materials:Serials					