

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan
Deborah Bernnard
Delores Celeste
Peggy Derevlany
Jim Greenfield

Amy Hale
Jean Holmes
Kim Margosian
Ali Mariano

Trustees Absent:

Katie Myer

Also in Attendance:

Mary Klimack, Library Director
Mike Martinez, Resident

Laurie Leckonby, Real Estate Advisor

Call to Order: Meeting called to order at 7:01 p.m. on September 27, 2024 by Peggy Derevlany.

Approval of Minutes: Upon motion by Jim Greenfield, seconded by Amy Hale, the minutes of the July meeting were approved unanimously.

Old Business

Building Committee

RPI Tech Park

Peggy Derevlany has been in contact with Zac Conley, of Cresa, the real estate consultant to RPI. The administration of the university has reviewed our request for space and is actively pursuing the opportunity to locate the library in the Tech Park. They have offered to sell 250 Jordan Road for \$1,815,000 with a 49 year ground lease at \$1,100 per month. The 25,000 square foot building is currently occupied by three tenants. A 4,000 square foot suite and the 12,500 square foot proposed library space are currently vacant. Rental income is expected to total \$140,000 per year, more than offsetting the land lease fee.

RPI is willing to discuss other options, including selling other buildings or leasing other land to the library.

Snyders Lake Road

At an Executive Session on August 29, 2024, the board allocated \$225,000 to purchase three acres of land at the intersection of Snyders Lake Road and Mohamed Way, based on a misunderstanding that the owner, Jamil Mohamed was asking \$85,000 per acre. However the actual asking price was \$100,000 per acre. To continue with the purchase the board must allocate an additional \$45,000.

Since both of these issues involve real property acquisition, the topic was tabled for an Executive Session at the conclusion of tonight's regular agenda.

Friends of the Library Update

Ali Mariano reported that the Friends are meeting on October 2 to discuss plans for the upcoming Bake Sale. Mary Klimack mentioned that the library will have a table at Community Day, and requested the Friend's help in staffing the table. Several trustees replied that they are available.

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Internet Use Policy

Mary Klimack distributed the final draft of a revised Internet Use Policy in the board packet prior to the meeting. After board review, Amy Hale made a motion, seconded by Deborah Bernard, to adopt the revised Internet Use Policy. The motion was passed unanimously.

Mary and Ali Mariano are working on the Social Media policy and expect to present a draft during the October meeting.

New Business

Trustee Interview

The board interviewed Mike Martinez for the position vacated by Ken Bogdan's passing. Mr. Martinez presented excellent qualifications, expressed a love of literature and indicated his commitment to public libraries.

Grant Application Discussion

Jean Holmes has been conducting extensive research on grant applications and distributed folders of her findings to Delores Celeste, Deborah Bernard and Kim Margosian. By consensus the board established a Grant Application committee comprising Jean, Deborah, Delores and Kim.

Director's Report

Mary Klimack presented the director's report, including UHLS updates and circulation data. The 2025 UHLAN fees have increased by approximately 5%, for a total of \$2,275 quarterly.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Financial Reports

Financial reports were distributed to all trustees in advance of the meeting.

Jim Greenfield reported that at the end of August the budget was on target and the library has adequate funds to cover end of year expenses.

Upon motion by Delores Celeste, seconded by Joan Behan, the financial reports were approved unanimously.

Executive Session

An Executive Session was convened at 7:35 p.m. to discuss personnel and real estate negotiations.

Adjournment: The regular meeting was adjourned at 8:23 p.m. upon motion by Ali Mariano, seconded by Delores Celeste and approved unanimously.

Minutes prepared by Peggy Derevlany, Secretary