

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan
Deborah Bernard
Delores Celeste

Jim Greenfield
Amy Hale
Jean Holmes

Trustees Absent:

Peggy Derevlany
Katie Myer

Kim Margosian
Alexandra Mariano

Also in Attendance:

Mary Klimack, Library Director

Call to Order: Meeting called to order at 7:01 PM on July 25, 2024 by Jim Greenfield

Approval of Minutes: Upon motion by Deborah Bernard, seconded by Delores Celeste, the minutes of the June meeting were approved unanimously.

Old Business

Building Committee

Peggy Derevlany provided a written report describing the Committee's July 16th site visit for property located at the intersection of Snyders Lake Road and Mohameds Farm Way. The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

In regards to the site visit, Mary Klimack discussed the visit and the land briefly. The Board agreed that Paul Mays should visit the site to inspect the property. A site visit with Paul Mays will be scheduled as soon as possible.

Mary Klimack also had a discussion with Paul Mays about the next steps for the land at 453 Main Ave. Per Paul, further assessment of that property, particularly the stream that runs through it, would require working with an engineer. Paul recommended that we look at the Snyders Lake Road property before we engage the services of an engineer. The Board agreed with his recommendation.

Friends of the Library Update

Jean Holmes reported that the Friends would like to continue to encourage people to

return their bottles to the \$.06 Cent Redemption Center on Main Ave. Mary Klimack added that she would include a reminder for the Friends in the August library newsletter.

Policy Updates-Internet Use Policy

Mary Klimack distributed a draft of the Internet Use Policy in the board packet prior to the meeting. She briefly explained the policy. During discussion of the draft, Deborah Bernard noted that there was a sentence in the first bullet point about the library staff having the right to implement a time limitation “should the need arise.” She felt this point needed to be more prominent. After discussion, it was decided that it should be its own bullet point. Mary will update and distribute a new draft of this policy for review at the next meeting.

Mary also discussed the possibility of adding some text from this policy or a link to this policy on a customized login page for patrons accessing the public WIFI. This page would ensure that wifi users have access to the policy as well as provide the library with a better statistical count of wifi use. This will be discussed further once the policy is approved.

New Business None

Director’s Report

Mary Klimack presented the director’s report, including UHLS updates, circulation data and miscellaneous information.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Financial Reports

Financial reports were distributed to all trustees in advance of the meeting. Jim Greenfield reported that our financial situation is in good order.

Upon motion by Jean Holmes, seconded by Amy Hale, the financial reports were approved unanimously.

Adjournment: Meeting adjourned at 7:58 pm upon motion by Amy Hale, seconded by Delores Celeste and approved unanimously.

Minutes prepared by Mary Klimack, Library Director