

# North Greenbush Public Library Trustee Meeting Minutes

## Trustees Present:

Joan Behan  
Ken Bogdan  
Delores Celeste  
Peggy Derevlany  
Jim Greenfield

Amy Hale  
Jean Holmes  
Ali Mariano  
Katie Myer  
Melissa Miller

## Also in Attendance:

Mary Klimack, Library Director  
Deborah Bernnard, Resident

Kimberly Margosian, Resident

**Call to Order:** Meeting called to order at 7:01 p.m. on June 27, 2024 by Ken Bogdan.

**Approval of Minutes:** Upon motion by Katie Myer, seconded by Jim Greenfield, the minutes of the May meeting were approved unanimously.

## Old Business

### Building Committee

#### RPI Tech Park

Peggy Derevlany spoke with the manager of the Tech Park, Carl Lambson. The parcel on Route 4 is not for sale and is being reserved for future needs. RPI is willing to rent the building formerly occupied by the Children's Museum. The rental terms would include RPI reserving the right to terminate the lease, with "adequate notice" if and when they determine a strategic need to accommodate another tenant. The monthly cost was not discussed. Peggy left the discussion open pending discussion with the board.

The consensus of the board was for the building committee to meet with Mr. Lambson to obtain information regarding cost and potential lease terms.

#### Paul Mays' Site Analysis: Grandview Drive and 453 Main Avenue

On May 14 Paul Mays accompanied the Building Committee to both sites. His report was submitted on June 17 and is incorporated into these minutes by reference. His recommendation is to "...further study the issues attendant to 453 Main Avenue, and Keep Grandview Drive as a backup..." Unfortunately, keeping either site in abeyance is not an option, since both sellers have indicated that they are pursuing other options. 453 Main Avenue may be removed from the market and there is another potential buyer for the Grandview. Drive site.

In recognition of the urgency of coming to a decision, and with due consideration to the lack of alternative property within North Greenbush, the board will convene a special meeting on July 11 at 7 p.m. to be held at the Library to determine the appropriate next steps.

### Friends of the Library Update

Jean Holmes reported that next Friends meeting will take place in September and that the Friends will hold a bake sale on Election Day.

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## Confidential Records Policy

Mary Klimack distributed the final draft of a revised Confidential Records Policy in the board packet prior to the meeting. After board review, Peggy Derevlany made a motion, seconded by Amy Hale, to adopt the revised Confidential Records Policy. The motion was passed unanimously.

## New Business

### Trustee Interviews

The board interviewed Deborah Bernnard and Kimberly Margosian for the position vacated by Mary Ellen Sullivan. Both candidates presented excellent qualifications and indicated their commitment to public libraries.

### 2025 Budget Draft

Jim Greenfield presented the proposed budget for 2025, developed by the finance committee, which contains an approximately 2% increase over 2024. Upon motion by Peggy Derevlany, seconded by Ali Mariano, the proposed budget was approved unanimously.

### Staff Pay Raises

Jim Greenfield presented the finance committee's recommendation of a 2% salary increase for our professional librarians. Upon motion by Peggy Derevlany, seconded by Delores Celeste, the proposed pay raises were approved unanimously.

## Director's Report

Mary Klimack presented the director's report, including UHLS updates, circulation data, and miscellaneous information.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

## Financial Reports

Financial reports were distributed to all trustees in advance of the meeting.

Jim Greenfield reported that our financial situation continues to be within budget.

Upon motion by Peggy Derevlany, seconded by Katie Myer, the financial reports were approved unanimously.

## Trustee Resignation

Citing increasing personal responsibilities, Melissa Miller tendered her resignation to Ken Bogdan at the end of the meeting. The board expressed appreciation for her efforts and regrets that she cannot continue to serve.

**Adjournment:** Meeting adjourned at 8:20 p.m. upon motion by Peggy Derevlany, seconded by Ali Mariano and approved unanimously.

Minutes prepared by Peggy Derevlany, Secretary