

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Ken Bogdan
Carole Constantine
Peggy Derevlany
Jim Greenfield

Jean Holmes
Midge Rogers
Mary Frances Sabo

Trustees Absent:

Joan Behan
Ali Mariano

Melissa Miller
Katie Myer

Also in Attendance:

Mary Klimack, Library Director

Call to Order: Meeting called to order at 7:05 p.m. on July 28, 2022 by Ken Bogdan.

Approval of Minutes: Upon motion by Jim Greenfield, seconded by Midge Rogers, the minutes of the May meeting were approved unanimously.

Old Business

Friends of the Library Update

Jean Holmes reported that plans are proceeding for the puzzle sale on September 24. Boy Scout Troop 528 will assist. The Friends still welcome donations of puzzles.

Building Committee Update

Peggy Derevlany reported that the committee met with Libby Post of Communications Services on July 12. The meeting was very informative and Ms. Post brings a great deal of expertise to the project. She has worked with, and has great respect for, Paul Mays.

Ms. Post stressed the critical importance of an active Friends of the Library group as there are expenses related to holding a referendum that cannot be paid with public funds. In addition an active Friends group is crucial to building word-of-mouth public support for the library.

Since we will bond through DASNY, Ms. Post suggested that we contact them as soon as possible. Mary Klimack contacted them, and provided details in the Director's Report, incorporated herein by reference.

The Communications Services fee is \$3,000/month and the services are detailed in the proposal, which is incorporated by reference and will be filed with these minutes.

Ken Bogdan asked whether the months of service must be consecutive. Peggy Derevlany will inquire and report at the September meeting.

Peggy Derevlany contact attorney Robert Schofield of Whiteman Osterman & Hanna LLP who was recommended by Ms. Post. Mr. Schofield provided a letter of engagement for Ken Bogdan's signature. Legal fees will be \$250/hour.

There have been no new listings of suitable properties during the past month. The committee did a site visit on June 29 for vacant land at 118 Glenmore Road. Unfortunately the parcel contains very steep slopes and a gas line easement and is not suitable for our needs.

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Our anticipated professional expenses to acquire land, develop community support and plan a new building contact have increased to:

- Legal fees: \$5,000
- Public relations: \$18,000
- Butler Rowland Mays services: \$20,000

Allowing for unanticipated and contingency expenses, the purchase price must not exceed \$500,000.

New Business

2022 Budget and Election

Jim Greenfield presented the Proposed 2023 Budget on behalf of the finance committee. The committee recommends a 2% increase in the levy, which when offset by the total town assessment increase of 2.4% will result in a net decrease for most households. Upon motion by Peggy Derevlany, seconded by Jean Holmes, the board unanimously approved the proposed budget with a total levy of \$344,296.

Jim Greenfield's term expires on December 21, 2022. Jim has agreed to place his name on the ballot for the library vote on September 8, 2022.

Director's Report

Mary Klimack presented the director's report, including the information she obtained from DASNY. The first step in the DASNY process is to contact our local legislators and ask them to sponsor legislation to add us to the DASNY statute.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Financial Report

Financial reports were distributed to all trustees in advance of the meeting. Jim Greenfield reported that our year-to-date expenditures are less than 50% of the budget.

Upon motion by Peggy Derevlany, seconded by Carole Constantine, the financial reports were approved unanimously.

Adjournment: Meeting adjourned at 8:09 p.m. upon motion by Peggy Derevlany, seconded by Carole Constantine and approved unanimously.

Minutes prepared by Peggy Derevlany, Secretary