

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan
Ken Bogdan
Carole Constantine
Peggy Derevlany

Jean Holmes
Ali Mariano
Melissa Miller
Katie Myer

Trustees Absent:

Jim Greenfield

Midge Rogers

Also in Attendance:

Mary Klimack, Library Director

Call to Order: Meeting called to order at 7:04 p.m. on March 24, 2022 by Ken Bogdan.

Approval of Minutes: Upon motion by Jean Holmes, seconded by Joan Behan, the minutes of the February meeting were approved unanimously

Old Business

Reopening Updates

Mary Klimack proposed that we move to Step 6 of the Phased Reopening Plan, with a relaxation of the mask requirement (masks will be strongly suggested for patrons), resumption of limited in-person programming and provision of some seating.

Upon motion by Joan Behan, seconded by Carole Constantine, the board unanimously approved progressing to Step 6 of the Reopening Plan.

Children's Room Updates

Per Lisa Hayes, testing does not require remediation. Rather, it may indicate changes to the current plans to avoid disturbing sensitive areas (e.g. carpeting), and will likely be required by contractors bidding on the job.

The estimate from Ambient Environmental, Inc. is for \$1,200. Jean Holmes will request that the town, as the owner of the building, pay for the testing. In the event that the town is unwilling to do so, a contingency motion was made by Peggy Derevlany, seconded by Katie Myer to authorize the expenditure of \$1,200 for testing. The motion was approved unanimously.

Radiator Problem and Smoke Detectors/Building Committee

Mary Klimack noted that when the radiator motor began producing fairly heavy smoke on March 16, the smoke detectors did not activate and appear to be inoperable. The radiators involved had not been working over the winter and the problem occurred when the system was turned off due to warm weather. Town employees were able to remove the smoking motor with no further damage, but with significant disruption to the library.

The fire department was not notified. The board agreed that while the fire department must be asked to conduct an inspection, it would be more appropriate for the town to make the request. If the fire department has not inspected the facility before the April meeting, the board will consider contacting them directly.

There was a discussion of the advisability of continuing with improvements to the children's room given the deteriorating conditions of the building. The site committee, currently comprising Jean Holmes, Midge Rogers and Peggy Derevlany had been tasked with determining the most convenient locations for a new library, considering historic

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and recent development patterns. The scope of the committee has been expanded. Carole Constantine volunteered to be part of the new Building Committee, and Ken Bogdan proposed that Jim Greenfield also participate.

The committee plans to meet on Tuesday, April 5 to conclude the operations of the site committee and to develop next steps for meeting with town officials to inquire about the plans for meaningful renovations to the municipal building.

Materials Review Policy

Discussion tabled until the April meeting to allow adequate time for UHLS feedback.

Friends of the Library Update

Jean Holmes reported that the Friends are planning a Puzzle Sale in September. They are seeking donated puzzles and already have several hundred.

New Business

Trustee Resignation

Ken Bogdan announced that Ellen Kostroff has resigned from the Board. Mary Klimack will begin advertising for a new trustee to fill the resulting vacancy

National Library Week

April 4 to 7 is National Library Week. Mary Klimack will request that appropriate messages be displayed on the electronic sign on Main Ave.

Director's Report

Mary Klimack presented the director's report. The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Financial Report

Financial reports were distributed to all trustees in advance of the meeting. Upon review, the trustees noted that there were no unexpected expenses or expenditures.

Upon motion by Peggy Derevlany, seconded by Jean Holmes, the financial reports were approved unanimously.

Adjournment: Meeting adjourned at 8:10 p.m. upon motion by Katie Myer, seconded by Peggy Derevlany and approved unanimously.

Minutes prepared by Peggy Derevlany, Secretary