

North Greenbush Public Library

By--Laws

Article I

The name of the organization shall be the North Greenbush Public Library.

Article II

Section 1. Membership of the Board of Trustees

The Board shall consist of 11 members serving 5 year terms.

Section 2. Election, Appointment and Dismissal of Board Members.

Trustees shall be elected at the annual election of the North Greenbush Library District, which is held on the second Thursday of September. The number to be elected shall be equal to the number whose terms expire, and if necessary equal to the number who have resigned from the board since the last annual election. Should a vacancy occur during the term of office, the board shall appoint a replacement to serve for the remainder of the unexpired term. Failure by a Trustee to attend three consecutive regular meetings without notification to the President or Library Director shall initiate a review by the Board to determine action.

Article III

Section 1. Regular Meeting

The regular meeting of the board shall be held on the fourth Thursday of the month. The board holds 10 regular meetings (July & August; November & December meetings are merged). Board meetings may be rescheduled as needed with the approval of the board President and published accordingly.

Section 2. Annual Meeting

The meeting on the fourth Thursday in January each year shall be considered the Annual Meeting of the board.

Section 3. Special Meetings

Special meetings of the board may be called at any time by the President or by the President upon the request of a majority of the trustees.

Section 4. Quorum

At any meeting of the board, a majority of the Trustees shall constitute a quorum for the official transaction of all business.

Article IV

Section 1. Officers

The officers of the Board shall be a President, Vice--President, Secretary, and Treasurer. Such officers shall be elected at the annual meeting of the Board by the vote of a majority of the Trustees present. The President and Vice--President must be trustees.

Section 2. Term of Office

The term of office of all officers elected at the annual meeting shall be for one year.

Section 3. Vacancies

Vacancies in any office may be filled for the unexpired term by a majority of the Trustees when a quorum is present at any regular meeting or at any special meeting called for the purpose of filling a vacancy.

Section 4. Duties and Responsibilities

The duties and responsibilities of the Trustees shall be provided in the Charter and the Education Laws of the State of New York.

Article V

Section 1. Fiscal Year

The fiscal year shall begin January 1st and end the 31st day of December.

Article VI

Section 1. Changing By-Laws

These By--Laws may be repealed or amended by a majority of the Board at a meeting. Such action may be taken, however, only after the substance of the proposed repeal or amendment has been present in writing at a prior regular or special meeting, and notice has been given in the notice of the meeting at which it is to be considered.